

**THE SCHOOL DISTRICT OF JACKSON COUNTY
2010-2011 CLASSIFICATION AND HOURLY PAY GRADES
NON-UNIT/NON-INSTRUCTIONAL PERSONNEL**

<u>SCHOOLS</u>	<u>PAY GRADE</u>	<u>DISTRICT</u>	<u>PAY GRADE</u>
Prekindergarten Instructor (Non-Certified) 7.75 Hours—196 Days	26-30	Prekindergarten Program Assistant 8 Hours — 256 Days	17-20,27
Prekindergarten Assistant - Hired prior to July 1, 2007 Prekindergarten Assistant - Hired on or after July 1, 2007 - See Paraprofessional Pay Grades	21-24, 27	Early Head Start Program Assistant 7.5 hours — 190 Days	17-20,27
Interpreter I—7.5 Hours/180 Days	29-31		
Interpreter II—7.5 Hours/180 Days	25-27		
Interpreter Trainee—7.5 Hours/180 Days	21-23		
Family Services Center Child Care Assistant	10-16		
Family Services Center Child Care Instructor	11-23, 27		
Home School Liason Worker—7.5 hrs/180 days	21-24		

1. Pay grades dependent upon level of education, certification, and supervisor's recommendation.
2. Maximum days and hours of employment are noted in parentheses. If a four day week is in effect during the working days of any of the above classifications, the time shall be extended in either days or hours to complete the number of contract days.
3. A part, or all experience, in a related area or work with other state agencies or established business firms may be recognized (up to 10 years maximum) on this schedule when experience is documented in the employee's personnel file, and upon recommendation of the employee's immediate supervisor.
4. Minimum Prekindergarten Instructor education requirements: A.A. Degree and 40 hours of Childcare Class.
5. Minimum Prekindergarten Assistant Requirements: high school diploma and 40 hours of Childcare Class.
6. Minimum Program Assistant requirements: high school diploma or equivalent; training and experience in secretarial/clerical skills.
7. Minimum Interpreter Trainee education requirements: high school diploma and satisfactory completion of 40 hours or more of sign language classes or at least three years of experience using sign language and ability to interpret/transliterate sign to voice and voice to sign at least 65% of material presented or hold Level I on the Florida Educational Interpreter's Evaluation (E.I.E.); Interpreter II requirements: high school diploma and Level II on Florida E.I.E. or ability to interpret/transliterate sign to voice and voice to sign at least 75% of material presented; Interpreter I requirements: AA Degree and Level III on Florida E.I.E. or Registered Interpreter of the Deaf (R.I.D. certificate) and ability to interpret/transliterate sign to voice and voice to sign at least 90% of the material presented.
8. Minimum Family Services Center Child Care Assistant requirements: high school diploma or equivalent and 30 hours clock training and C.D.A. credential.
9. Minimum Family Services Center Child Care Instructor requirements: A.A. degree and C.D.A. conditionals or equivalent certificate.
10. Minimum Home School Liaison Worker requirements: high school diploma and 30-hours of Childcare Class.
11. School-level office employees and district-level clerical or finance employees with a four-year college degree will be paid at pay grade 27 or above.

Approved by the Jackson County School Board in regular session July 20, 2010