

**JACKSON COUNTY SCHOOL BOARD
2010-11
PAYROLL SCHEDULE**

**CURRICULUM/PRIMARY SPECIALISTS
HEADSTART COORDINATORS**

<u>Payroll Periods</u>	<u>Due Dates</u>	<u>Work Days</u>	<u>Paid Holidays</u>	<u>Total Days</u>	<u>Pay Dates</u>
Aug 02 - Aug 18	Aug 18	13	0	13	Aug 31
Aug 19 - Sep 10	Sep 13	16	1	17	Sep 30
Sep 13 - Oct 01	Oct 04	15	0	15	Oct 29
Oct 04 - Oct 29	Nov 08	18	0	18	Nov 23
Nov 01 - Dec 03	Dec 06	22	1	23	Dec 21
Dec 06 - Jan 07	Jan 10	15	3	18	Jan 31
Jan 10 - Feb 04	Feb 07	19	1	20	Feb 28
Feb 07 - Mar 04	Mar 07	20	0	20	Mar 25
Mar 07 - Apr 08	Apr 11	20	0	20	Apr 29
Apr 11 - May 06	May 09	20	0	20	May 31
May 09 - June 14*	Jun 10	26	0	26	Jun 30 (2 checks)
TOTAL DAYS		204	6	210	

Curriculum/Primary Specialists and Headstart Coordinators shall work the same days as teachers to include 14 additional days: August 2-6, Aug 09-10 (@7.75 hrs/day) 2010; June 6-9 (@ extended hrs/day) and June 13-14 (@ regular hours) 2011.

Paid holidays: September 6, November 25, December 23-24, December 31, 2010; January 17, 2011.

*Changes in projected work days in June MUST be reported prior to the pay date in this month.

Curriculum/Primary Specialists and Headstart Coordinators' salaries shall be determined by multiplying the daily rate of pay from the instructional salary by 210 days.

Timesheets are to be turned in to the school secretary on the last day of each payroll period. "Due Date" is the date completed payrolls are due in the Personnel Office no later than 1:00 PM.

**Approved by Jackson County School Board, Regular Session, May 18, 2010
Amended by Jackson County School Board, Regular Session, October 19, 2010**