

JACKSON COUNTY SCHOOL BOARD

2008-09

PAYROLL SCHEDULE

Non-Instructional Calendar

(Less than Twelve Months)

<u>Payroll Periods</u>	<u>Due Dates</u>	<u>196 day Workers</u>	<u>190 Day Workers</u>	<u>181 Day Workers</u>	<u>180 Day Workers</u>	<u>187 Day Workers</u>	<u>185 Day Workers</u>	<u>Pay Dates</u>
		Hdstrt Instr	Custodians, DEO, Hdstrt Instr Asst	Paraprofessionals	Bus Drivers, Bus Monitors, Child Care Assts, Non-Cert Child Care Instructors	Café Mgrs	Café Wrks	
		Begin 8/07	Begin 8/07	Begin 8/15	Begin 8/18	Begin 8/11	Begin 8/13	
Aug 07 - Aug 29	Sep 02	17	17	11	10	15	13	Sep 15
Sep 01 - Sep 30	Oct 01	22	21	21	21	21	21	Oct 15
Oct 01 - Oct 31	Nov 03	21	21	21	21	21	21	Nov 14
Nov 03 - Nov 28	Dec 01	18	17	17	17	17	17	Dec 15
Dec 01 - Dec 31	Jan 05	17	15	15	15	15	15	Jan 15
Jan 01 - Jan 30	Feb 02	21	19	18	18	18	18	Feb 13
Feb 02 - Feb 27	Mar 02	20	20	20	20	20	20	Mar 13
Mar 02 - Mar 31	Apr 01	20	20	20	20	20	20	Apr 15
Apr 01 - Apr 30	May 01	19	19	19	19	19	19	May 15
May 01 - May 28	Jun 01	-	-	19	19	-	-	On or before
May 01 - Jun 01	Jun 02	21	21	-	-	21	21	Jun 30
TOTAL DAYS		196	190	181	180	187	185	

Paid Holidays for Instructors: Labor Day (1), Thanksgiving (1), Christmas (2), New Year's Day (1), Martin Luther King Day (1) for a total of 6 paid holidays.

Bus drivers will be paid for 720 hours in the twelve equal checks they receive. Their 20 hours of inservice will be paid as it is earned.

Cafeteria managers work the 180 days students attend plus the following dates: Aug 11-15, 2008; May 29, June 1, 2009.

Cafeteria workers work the 180 days students attend plus the following dates: Aug 13-15, 2008; May 29, June 1, 2009.

Timesheets are to be turned in to the school secretary on the last day of each payroll period.

"Due Date" is the date completed payrolls are due in the Personnel Office.

Approved by Jackson County School Board, Regular Session, May 20, 2008