

**JACKSON COUNTY SCHOOL BOARD
2008-09
PAYROLL SCHEDULE**

**CURRICULUM/PRIMARY SPECIALISTS
HEADSTART COORDINATORS**

<u>Payroll Periods</u>	<u>Due Dates</u>	<u>Work Days</u>	<u>Paid Holidays</u>	<u>Total Days</u>	<u>Pay Dates</u>
Jul 28 - Aug 15	Aug 18	14	0	14	Aug 29
Aug 18 - Sep 12	Sep 15	19	1	20	Sep 30
Sep 15 - Oct 03	Oct 06	15	0	15	Oct 31
Oct 06 - Oct 31	Nov 03	18	0	18	Nov 25
Nov 03 - Nov 28	Dec 01	17	1	18	Dec 19
Dec 01 - Jan 09	Jan 12	20	3	23	Jan 30
Jan 12 - Feb 06	Feb 09	19	1	20	Feb 27
Feb 09 - Mar 06	Mar 09	20	0	20	Mar 27
Mar 09 - Apr 10	Apr 13	20	0	20	Apr 30
Apr 13 - May 01	May 04	15	0	15	May 29
May 04 - June 11	Jun 12	<u>27</u>	<u>0</u>	<u>27</u>	Jun 30 (2 checks)
TOTAL DAYS		204	6	210	

Curriculum/Primary Specialists and Headstart Coordinators shall work the same days as teachers to include 14 additional days: July 28-31 (@extended hours), August 5-6 (@7.75 hrs/day) 2008; June 2-3 (@7.75 hrs/day), June 8-11 (@extended hours) 2009.

Paid holidays: September 1, November 27, December 24-25, 2008, and January 1, January 19, 2009.

*Changes in projected work days in June MUST be reported prior to the pay date in this month.

Curriculum/Primary Specialists and Headstart Coordinators' salaries shall be determined by multiplying the daily rate of pay from the instructional salary by 210 days.

Timesheets are to be turned in to the school secretary on the last day of each payroll period. "Due Date" is the date completed payrolls are due in the Personnel Office.

Approved by Jackson County School Board, Regular Session, May 20, 2008