

**BID PROPOSAL FORM – PAGE 1**

BIDS SHALL BE SUBMITTED TO: Mr. Dean McCoury  
The School District of Jackson County  
2903 Jefferson Street, P. O. Box 5958  
Marianna, Florida 32447  
850-482-1328

BIDS WILL BE OPENED: Monday, June 7, 2010 @ 11:00 a.m.

ENVELOPE SHALL BE MARKED: LP Gas

UPON AWARD, BIDS WILL BE FIRM FOR: School Year July 1, 2010 through June 30, 2013

<b>BID NUMBER</b>  <b>11-03</b>	<b>BID TITLE</b>  <b>LP Gas</b>
<b>VENDOR</b>	
<b>VENDOR MAILING ADDRESS</b>	
	<b>VENDOR PHONE</b>
<b>AUTHORIZED SIGNATURE (PRINT)</b>	
<b>AUTHORIZED SIGNATURE (SIGN)</b>	

**GENERAL CONDITIONS**

**SEALED BIDS:** All bid sheets and this form must be executed and submitted in a sealed envelope. The face of the envelope shall contain, in addition to the School Board name and address, the bid title and the date and time of bid opening. Bids not submitted on the attached bid form shall be rejected and those, which do not comply with the general and special conditions stated herein, are subject to rejection.

**EXECUTION OF BID:** Bid must contain a manual signature of authorized representative in the space above. Bid must be typed or printed in ink, and all corrections made by bidder to his bid price must be initialed. The vendor name shall also appear on each page of the bid as required.

**BID OPENING:** Bid opening shall be public, on the date and time specified on the bid form. It is the bidder’s responsibility to assure that his bid is delivered at the proper time and place of bid opening. Bid tabulations will be furnished upon written requests within an enclosed, self-addressed stamped envelope. Bid tabulations will also be posted at the agency address above where the bids are opened, and may be examined during normal working hours.

**PRICES, TERMS, AND PAYMENT:** Firm net price shall be bid and include all packaging, handling, shipping charges and delivery F.O.B. to designated destination. Bidders may offer a cash discount for prompt payment. However, such discounts should not be considered in determining the lowest net cost for bid evaluation. Delivery date shall be specified as from date of purchase order to the successful bidder.

**SERVICE AND WARRANTY:** Bidder shall define any warranty service and replacements that will be provided during and subsequent to award, and to what extent service facilities are provided. Descriptive literature must accompany the bid, if item bid is other than that specified.

**INVOICING AND PAYMENT:** The vender shall be paid upon submission of properly certified invoices at the prices stipulated on the bid, after delivery and acceptance of goods, less deductions, if any. An original and 3 copies of the invoice will be appreciated.

**THE BOARD RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS AND/OR ACCEPT THE ONE MOST BENEFICIAL TO ITS OPERATION.**

**THE SCHOOL DISTRICT OF JACKSON COUNTY  
 MARIANNA, FLORIDA 32447  
BID PROPOSAL FORM – PAGE 2**

**To: The School District of Jackson County, Florida**

**Bidder to write in this Column Only**

Bid Number <b>11-03</b>	Bid Title <b>LP Gas</b>	Complete Name of Bidder
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Item Number	Description of Item	Quantity & Unit	Price Per Unit Shown	Bidder Must Indicate Below Brand and Model Numbers
1.	<p><b>Gas, Liquefied Petroleum, Propane</b></p> <p>All Liquefied Petroleum Gases shall meet the specifications as set forth in NGPA 2140 Latest Edition.</p> <p>All liquefied Petroleum Gases shall be odorized as set forth in the National Board of Fire Underwriters for the storage and handling of Liquefied Petroleum Gases #58 Latest Edition.</p> <p>Seller shall meet all other applicable provisions of the aforestated N.B.F.U. #58.</p> <p><b>Posted Price In Effect On:</b> _____</p> <p>A. _____ Posted Price Per Gallon            B. _____ Firm Mark Up            C. _____ Total of A + B</p> <p align="center"><b>See Attached Special Conditions (If Any)</b></p>			

THE SCHOOL DISTRICT OF JACKSON COUNTY  
MARIANNA, FLORIDA 32447  
**BID PROPOSAL FORM – PAGE 3**

To: The School District of Jackson County, Florida

Bidder to write in this Column Only

Bid Number	Bid Title	Complete Name of Bidder
11-03	LP Gas	

**SPECIAL CONDITIONS**

All Bids To Be Based On:

Current posted price of vendor – pricing to be taken from: (Specify whose posted price)

\_\_\_\_\_  
**(Name of Supplier)**

Current posted price will be that which is in effect as of **July 1, 2010, and copy of same shall be submitted with bid.**

Mark up from current posted price and delivery costs shall remain firm of the duration of the contract.

Any price bid below the current posted price will require that percentage difference be maintained during the effective date of any resulting contract on all future price changes.

Increases/decreases from above posted prices shall be allowed on the first (1<sup>st</sup>) day of each calendar month. Documentation of current posted prices of the LAST posted price prior to the first (1<sup>st</sup>) day of each calendar month shall be submitted to the Jackson County School Board for verification of any increase or decrease. This documentation information shall be furnished in writing to the School Board of Jackson County, Stuart Wiggins, Purchasing Manager, P.O. Box 5958, Marianna, Florida, 32447.

During the term of the agreement, the School Board of Jackson County will, from time to time, monitor fuel pricing from sources other than the contract supplier. Should the Board, in its sole judgment, find that the pricing from the contract supplier is Nonrepresentative of the market, the board shall have the option to request from the contract supplier renegotiation of pricing. If an agreement cannot be reached within five (5) working days after the Board had notified the contract supplier of its intent to renegotiate pricing, the Board shall have the option to cancel this agreement giving thirty (30) days written notice.

Posting of Bids: Bid Tabulation with recommended awards will be posted after June 7, 2010 for review by interested parties at the location where bids were opened and will remain posted for a period of 72 hours. Failure to file a protest within the time prescribed in Section 120.53(5), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

L.P. gas is to be delivered within 8 hours after notification is received from the using agency/institution unless they specify otherwise.

The purpose of this bid is to establish a three (3) year contract for our requirements for L.P. Gas. This contract is to be effective July 1, 2010 through June 30, 2013.

**ALL ON SITE VENDORS MUST BE REGISTERED UNDER THE JESSICA LUNDSFORD ACT.**

**THE SCHOOL DISTRICT OF JACKSON COUNTY  
MARIANNA, FLORIDA 32447  
BID PROPOSAL FORM – PAGE 4**

**To: The School District of Jackson County, Florida**

**Bidder to write in this Column Only**

Bid Number	Bid Title	Complete Name of Bidder
11-03	LP Gas	

**Liquefied Petroleum Tank Locations**

Hope School – 2031 Hope School Road, Marianna, FL

Malone School – 5361 9<sup>th</sup> Street, Malone, FL

Cottdale High School – 2680 Levy Street, Marianna, FL

Cottdale Elementary School – 2766 Levy Street, Marianna, FL

Graceville Elementary School – 5331 Alabama Street, Marianna, FL

Graceville High School Cafeteria – 5593 Brown Street, Marianna, FL

Golson Annex – 2979 Daniel Street, Marianna, FL 32446

Grand Ridge School – 6925 Florida Street, Grand Ridge, FL

Sneads Elementary School – 1961 Lockey Drive, Sneads, FL

Sneads High School – 8066 Old Spanish Trail, Sneads, FL

Marianna High School – 3546 Caverns Road, Marianna, FL

Marianna High School – Daniel Street, Marianna, FL